

COMMUNITY SPECTATOR GOOD PRACTICE CHECKLIST



Work through the checklists below in order to; 1. make changes to the site to help prevent the spread of Covid-19; and
2. manage your spectators safely & efficiently

IT IS CRUCIAL THAT GOVERNMENT GUIDANCE IS FOLLOWED AS FAILURE TO DO SO MAY IMPACT ON OUR ABILITY TO CONTINUE WITH FURTHER PARTICIPATION IN OUR SPORT

Government guidance now permits spectators to attend **COMMUNITY** sport in all tiers. This checklist is designed to help community rugby clubs with the actions they need to undertake for the safe return of spectators. PRL, Championship and AP15 clubs must still adhere to the guidance on [Elite sport Stage Five - return to competition: safe return of spectators](#) which does not allow for any spectators in Tier 3.

PREPARE THE SITE



- ☐ Prepare a risk assessment to include all interactions a spectator might make—for further help on risk assessments, see the Useful Links box
- ☐ Assess the safe capacity of the venue ensuring social distancing and group sizes are strictly observed at all times to include seated, standing and facility usage
- ☐ If event is ticketed, spectators must agree at point of ticket purchase and on the day that they will not attend if they are displaying any Covid-19 symptoms
- ☐ If event is ticketed, collect names and contact detail at point of sale for each individual within the booking to assist NHS test and trace requirements
- ☐ Display a QR Code at all entry points to the venue
- ☐ Make special arrangements where queues naturally arise, e.g. toilets, programme sale points
- ☐ Ensure all staff and volunteers are clear about their role in helping to uphold the public health requirements and have the confidence to advise spectators of their responsibilities
- ☐ Create a signage plan for inside and outside to include, but not limited to, enforcing social distancing, seating plans, one-way systems, queuing requirements, hygiene requirements, symptom process, capacity limits, track and trace

CATERING

Information on what catering is permitted within each tier can be found [here](#). Clubs are reminded to check their Premises Licence or Club Premises Certificate to ensure that they are permitted to provide the services they propose.

Clubs must also ensure to check their Premises Licence or Club Premises Certificate and the approved plan attached to establish which area is the premises for the purpose of the Premises Licence.

If you are unsure about what you can do under your Premises Licence or Club Premises Certificate then you must speak to your Local Licensing Authority and/or the RFU Hospitality & Alcohol Licensing helpline on 0115 934 9177.

HYGIENE



- ☐ Use our [Toilets & Throughways Checklist](#) to help you prepare the facility
- ☐ Spectator areas, including clubhouses, seating, concourse areas and toilets, should be cleaned more frequently than normal, including between each fixture with attention paid to high touch point surfaces such as doors, door handles, seat arms and handrails, taps
- ☐ Fixtures should be scheduled to allow sufficient time to undertake thorough cleaning of spectator areas between sessions
- ☐ Signage should be installed in all spectator areas and toilets to enforce social distancing, hygiene standards and good handwashing techniques
- ☐ Provide additional handwashing and sanitiser stations particularly at entry and exit points
- ☐ Use signs and posters to build awareness of good handwashing technique, the need to increase handwashing frequency, avoid touching your face and to cough or sneeze into your arm
- ☐ Hand drying facilities should be provided in toilets – either paper towels or electrical dryers – and soap dispensers should be changed or cleaned as frequently as possible
- ☐ Additional waste facilities, including closed bins, should be provided along with more frequent rubbish collection

SPECTATOR MANAGEMENT



- ☐ Social distancing and groups sizes must be observed at all times
- ☐ Encourage staggered spectator arrival and departure times to control flow
- ☐ Consider actions to mitigate surges before kick off and final whistle
- ☐ Face coverings should be mandated indoors and in all covered communal areas
- ☐ Use signage to remind spectators that singing and shouting are not permitted in order to avoid transmission risk
- ☐ One-way systems should be implemented for toilet facilities wherever possible to allow for social distancing
- ☐ Seating and standing areas should maintain social distancing and reduce the movement of spectators between seats/areas
- ☐ Spectators should be seated as individuals or within relevant group gathering restrictions
- ☐ Seating and space for spectators with disabilities should comply with social distancing and have due regard for accessibility responsibilities under the Equality Act 2010
- ☐ Consider health screening on entry

FURTHER ADVICE & REGULATIONS

[England Rugby Coronavirus Hub](#)
[Community Game Covid-19 Facility Guidance](#)
[Guidance on the Phased Return of Sport: spectators](#)
[Sports Grounds Safety Authority](#)
[RFU Risk Assessment tool](#)
[Sport England Risk Assessment guidance](#)

